



Notice of the Making of an Urgent Decision

Para 1 of the second sub-section of section 3 in Part 3 of Chichester District Council's *Constitution* provides for any senior officer to make urgent decisions following consultation with the Leader or Deputy Leader of the Council and the Chairman of the Overview and Scrutiny Committee on any matters where it is not practicable to refer these to a meeting of the Council, the Cabinet or other committee provided that a full report on any decisions taken shall subsequently be made.

A decision of this nature has been made as set out below:

Decision title	Development Management – Planning Skills Delivery Fund
Decision taker	Fjola Stevens
Decision consultees	Councillor Adrian Moss – Leader Councillor Donna Johnson - Chairman of the Overview and Scrutiny Committee Councillor Clare Apel – Chairman of the Council
Decision date	4 February 2024
Decision details	It was agreed that the Council should accept and spend the sum of £58,333 awarded to Chichester District Council to address a back log of planning applications under the Planning Skills Delivery Fund.
Reason for urgency	The timeframe to return the signed Memorandum of Understanding to the Department for Levelling-Up, Housing and Communities, which is necessary to receive the funds, does not allow sufficient time to wait until the next meeting of Cabinet.
Name and date of the meeting to receive a report	Cabinet 6 February 2024.

Fjola Stevens
Development Management
5 February 2024